

**THE CORPORATION OF THE MUNICIPALITY OF  
MARKSTAY-WARREN  
Public Works Advisory Committee**

**January 6<sup>th</sup>, 2022**

4:00 pm

Markstay-Warren Council Chambers  
21 Main St. S, Markstay, ON

**MINUTES**

**1. Opening Remarks**

Chair welcomed everyone and acknowledged ancestral lands.

**2. Call Meeting to Order and Roll Call**

Open meeting at 4:22pm

Committee members present:

Councillor Pigeau (Chair)

Mayor Salonin (Ex-Officio)

Staff Present:

R. Forgette – CAO

S. Fortin – Treasurer

**3. Disclosure of Pecuniary Interest and General nature thereof**

None

**4. Operational Budget**

1. 844 Third Concession Request for Additional Road Maintenance

- As per the December Regular Council meeting, Council directed staff to analyze and discuss options relating to this request.

**Committee Recommendation:**

- After significant discussion and review of the PW report presented, the Committee recommends **limited winter maintenance only**.

**5. Capital Budget**

1. 2020 Engineering Culvert and Bridge Report



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- Staff presented a working list of all the bridges and culverts as they related to asset renewal from the KSMART report from 2020.
  - Based on recent work completed (north road culvert and Rabbit Trail Rd. culverts, it has been determined that some of the proposed projects will be able to be completed at a much lower cost.
  - Staff identified priorities to consider and some other actionable items to be done in future years on some assets.
  - There has been a large concern relating to the Sutcliffe Rd. bridge safety baed on a March 2021 letter.
  - Upon significant discussion relating to the safety of the bridge.
  - The letter suggest municipal staff inspect it every 2-4 weeks for deterioration or movement.
  - It was a consensus that municipal staff is NOT qualified to inspect bridges.

**Committee Recommendation:**

- The capital projects will be detailed in the DRAFT municipal proposed budget as per the discussion. Further investigation is also required for other items in the report.
- That Sutcliffe bridge be closed immediately due to safety concerns until such time that it is confirmed if it is needed and/or funding is available to replace it for the limited traffic on that road.

2. CAO Report - Road Reconstruction

- Staff presented the upcoming committed capital projects for 2021 and two other recommended projects.
- The report identifies the Markstay Street Revitalization project municipal commitment will be approximately \$415,000.00 which includes an estimated amount of \$100,000.00 for the storm sewer replacement from the ball park on Main St. S. to Millichamp St. The storm sewer is NOT eligible under the received funding for this project.
- In 2021, there was a resurfacing project for streets in the west end of our municipality that did not get completed due to workload and staffing. As an alternate priority, staff is recommending that Chain Lake road be resurfaced with hard top for approximately 600m-700m from HWY 17. This is related to safety issues at the railway.
- The amount of \$120,000.00 has already been allocated so they will be a transfer from 2021 to 2022.



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- In the last few years, staff has compiled an inventory of all of our existing signs and their condition. Staff is proposing a replacement of approximately 20 signs per year be replaced at an estimate of \$10,000.00.

**Committee Recommendation:**

- Move forward with the recommendations as presented for the Road reconstruction projects.

**3. Fleet Replacement**

- a. Recreation half ton truck
- b. 2007 Tandem

- The 2006 recreation ½ ton is not in good shape and requires replacement.
- It is estimated that it would need approximately \$5,000.00 this year which is not worth putting that kind of money in an old truck.
- The cost of a ½ ton 4X4 would be approximately \$50,000.00.
- The 2007 tandem in Warren is way beyond its useful life. The repairs on this are getting very costly and the frame is deteriorating. An emergency purchase is required to replace this tandem since it will take several months to replace it.
- The cost is approximately \$300,000.00.

**Committee Recommendation:**

- Move forward with the recommendations to replace the fleet within this report.

**6. New Business**

**1. Request for Road Maintenance - Property Description - Pcl 10340 Sec Ses; N 1/2 Lt 3 Con 1 Loughrin, MarkstayWarren.**

- This request was received from one of the owners.
- They are requesting road maintenance “as it once was”. The road in question is Tex’s Rd.
- In review of the information, our Roads by-law indicates that maintenance of Tex’s road is 3.7km (up to Landry Rd.).
- Their property is approximately 5km from Landry Rd.



**Committee Recommendation:**

- Based on the distance the Committee denies the request.

**2. Request for Road Maintenance – Raymond Road**

- Councillor Pigeau received request for road maintenance for Raymond Rd.
- The Committee discussed this item at length and confirmed that there are approximately 9-10 dwellings (mix of summer and full-time) in that road.
- In order to make a final decision on cost of maintenance, the committee request additional information from staff to review properties and tax revenue from them.

**Committee Recommendation:**

- Staff to provide a detailed report relating to property taxation alongside Raymond Rd and provide a recommendation.

**3. Chamberlin Rd. Winter Road Maintenance**

- A request was received on January 6<sup>th</sup>, 2022 relating to winter road maintained on Thursdays before 730am.
- The issue is that the property owner received medication every Thursday around 730am.
- In the event of a snow storm, they are requesting the road be maintained when required before 730am.

**Committee Recommendation:**

Markstay-Warren cannot commit to this type of request unfortunately.

**7. Adjournment**

6:50pm